

## **EXHIBIT "A"**

Consultant's entire Proposal is **not** made part of this Agreement.

### **1. CONSULTANT'S SCOPE OF SERVICES**

1.1 The scope of services will generally consist of the following:

- 1.1.1 Compacted fill inspection and testing
- 1.1.2 Reinforcing steel inspection and testing
- 1.1.3 Brick and block inspection and testing
- 1.1.4 Concrete inspection and testing

1.2 The Services shall be performed on the following Project Site(s) ("Project"):

**Potrero School  
2611 N. Potrero Ave. El Monte, CA 91733**

**Wilkerson School  
2700 N. Doreen Ave. El Monte, CA 91733**

The Consultant's Service at any one of sites or combination thereof may be changed, including terminated, in the same manner as the Project, as indicated herein, without changing in any way the remaining Consultant's Services at other site(s). The provisions of this Agreement shall apply to the Consultant's Services at each site, without regard to the status of the remaining component(s).

1.3 Although this project will not receive formal DSA approval for adherence to T 24, the LOR will perform all services as if the project is approved by DSA and will report to the Architect of Record and the District. All formal paperwork will be submitted to the Architect and District as if the project is DSA approved.

1.4 Consultant shall provide the services set forth herein, as well as any incidental service necessary for the full and adequate completion of Project in strict accordance with all local, state and federal laws rules and regulations, including but not limited to, the State Building Code, California Code of Regulations, Title 24 and and instructions included herein. Inspector shall comply with all the requirements of an Inspector of Record including, without limitation, all the requirements included and/or referenced in the following forms:

1.4.1 Form DSA IR 17-1 through 17-10, as applicable, Structural Tests and Special Inspection.

1.4.2 Form DSA PR 13-01, Construction Oversight Process Procedure.

1.4.3 Form DSA PR 13-02, Project Certification Process Procedure.

1.4.4 DSA 152 Manual.

1.4 Special Inspectors and testing staff shall be prepared to attend Project progress meetings and other specially called meetings as determined by the Project Inspector.

1.4 Consultant shall respond to the Project Inspector's scheduling and coordination for Inspections and for Sampling and Testing services.

1.6 Consultant shall report all Project-related activities to the Project Inspector and perform work under the supervision of the design professional in general responsible charge. Consultant shall prepare daily and/or individual occurrence reports of Special Inspections and Testing results on previously approved forms and provide sufficient copies to the Project Inspector on the same day the inspections were performed for his/her distribution to the Construction Contractor and Architect. Daily special inspection reports must be submitted in a timely manner such that construction is not delayed and not to exceed 14 days from the date the special inspections were performed. The reports are to be submitted to architect, structural engineer, Project Inspector and District.

1.7 Consultant shall immediately submit reports of materials or work not conforming to the requirements of the construction documents to the architect, structural engineer, Project Inspector and District.

1.8 Consultant shall submit an interim Verified Report (form DSA 292 or more current form) to the The Architect and District electronically and a copy to the Project Inspector for each of the applicable eight sections of form DSA 152 prior to the Project Inspector signing off that section of the project inspection card.

## **2. CONSULTANT'S GENERAL OBLIGATIONS, DUTIES, AND RESPONSIBILITIES**

2.1 The Consultant is personally responsible for verifying whether or not every aspect of the work that he or she is responsible to inspect is in compliance with Construction documents.

2.2 The Consultant is subject to supervision/direction from the project inspector, architect, structural engineer. However, the Consultant shall base all conclusion exclusively on the requirements of the DSA approved documents and applicable codes. In no case shall direction of the architect or engineer be construed to cause work to be done that does not conform with the approved documents.

2.3 The Consultant is always responsible for the following duties:

2.3.1 Preparation for Inspection

2.3.1.1 Review and understand construction plans, specifications, addenda, change orders and Field Change Documents relevant to the tasks to be performed. Review shop drawings,

manufacturer's instructions, or other related documents.

2.3.1.2 Coordinate with testing laboratory for any sampling and testing requirements. Coordinate with project inspector on the interface of the work inspected with other aspects of the work.

2.3.1.3 Verify that all materials, existing conditions, tools, consumables, formwork, shoring and other items that may affect working conditions meet requirements of construction documents. Verify that construction workers are appropriately certified when required.

## 2.3.2 Inspection

## 2.3.3 Reporting

2.3.3.1 Verbally report all deviations from construction documents to the contractor and project inspector immediately. When deviations are not immediately corrected, report the deviations in writing to the contractor, project inspector, project architect and structural engineer. Report resolution of deviations to all parties in writing when deviations are corrected

2.3.3.2 Keep a log of deviations including status and resolution.

2.3.3.3 **Special Inspection Reports.** Consultants working at the project site are required to submit reports on a daily basis to the project inspector. Special inspectors working at locations off site are required to submit daily report to the project inspector within 14 days of the date of inspection. All daily reports must be copied to the project architect, structural engineer, and District, within 14 days of the date of the inspection. Reports indicating deviations in the work shall be forwarded immediately. A daily special inspection report template (DSA-250 or current version) is provided on the DSA website.

2.3.3.4 **Special Inspection Verified Reports.** Consultant shall submit verified reports on Form DSA-292, or current version, in accordance with Title 24, Part 1, Section 4-336. When more than one special inspector shares responsibility for inspecting a specific facet of construction, each special inspector shall clearly describe the portions of the construction they inspected in detail on Form DSA-292, or current version.

## 2.4 Frequency of Special Inspections:

2.4.1 **Periodic.** The part-time or intermittent observation of work requiring special inspection by an approved special inspector who is present in the area where the work has been or is being performed and at the completion of the work. The period of time between inspections varies for different type of work, the pace of the construction, the number of

workers, the quality of workmanship, and other factors. It is the responsibility of the special inspector to provide inspections at an appropriate frequency and at appropriate times during construction. The inspector must have adequate experience and exhibit good judgment in determining the frequency and timing of inspections.

2.4.2 **Continuous.** The full-time observation of work requiring special inspection by an approved special inspector who is present in the area where the work is being performed, as required.

2.4.3 **Factory-Built Building In-Plant Inspection.** Inspectors performing factory-built building "in-plant" inspection are responsible for all aspects of the inspection of construction and for monitoring all work of the testing laboratories and special inspection that occurs in the fabrication plant, except for factory-built building stockpile projects where the construction done in the fabrication plant is the entire scope of the project.

### **3. ACCEPTED INDUSTRY PRACTICES, COMPLIANCE WITH ALL LAWS**

3.1 The Inspector shall follow accepted industry practices and comply with all applicable federal, state and local laws, regulations, and ordinances applicable to the work on the Project including California Code of Regulations, Title 24, including amendments, in the edition referenced in the Contract Documents.

3.2 The inspection shall be according to the DSA inspection rules and regulations including, without limitation, all the requirements included and/or referenced in the following forms:

3.2.1 Form DSA IR 17-4, Basics of Structural Tests and Special Inspections.

3.2.2 Form DSA IR 17-5, Structural Testing Laboratory Responsibilities.

3.2.3 Form DSA IR 17-6, Structural Inspector Duties and Responsibilities.

3.2.4 Form DSA IR 17-7, Soils and Foundations Testing and Inspection.

3.2.5 Form DSA IR A-15 Testing and Inspection of Remotely Fabricated Structural Elements.

3.2.6 DSA 152 Manual.

3.3 Nothing in the drawings, plans and specifications is to be construed to permit construction work not conforming to the above industry practices and/or federal, state and local laws, regulations, and ordinances applicable to the Work.